



Instruction for filling of online admission form-2021 for admission MBA/M.Tech programs based on CAT/GATE score

Candidates are advised to read carefully all instructions and related documents uploaded on the university website (www.cuj.ac.in) before starting the online application process. It is also advised to keep regular visit on the CUJ website for any updates. Candidates are advised to go through the step-by-step procedures to complete the application.

Before starting the online application following documents with specifications as mentioned below should be kept ready (**List of Documents required for admission-M.Tech. and MBA programs**).

- Single file containing 10th Mark sheet and certificate (file size from 10kb upto 3 Mb size, pdf format),
- Single file containing 12th mark sheet and certificate (file size from 10kb upto 3 Mb size, pdf format),
- Single file containing Graduation mark sheet and certificate (file size from 10kb upto 3 Mb size, pdf format)
- Single file containing GATE or CAT Score/ certificate (file size from 10kb upto 3 Mb size, .pdf format).
- Photo (.jpeg or .jPG format, from 10kb upto 1 Mb size)
- Signature (.jpeg or .jpg format, from 10kb upto 1 Mb size)
- Category certificate If any (.jpeg, .jpg or .pdf format from 10kb upto 3Mb size).

The application form filling procedure includes following steps.

Step-1: Registration

- ❖ Click on link: (<https://cujadm21.samarth.edu.in/>). You will get the webpage as displayed below



- ❖ Click on 'New Registration' tab. You will be directed for the **Registration for Admission to Master Programmes** page

Important Instructions

1. Name and other details entered by the applicant must be the same as in the [Class X/10 Board Marksheet](#)
2. Applicant can log in to the admission portal through their [registered email address only](#)
3. Applicant must use his/her [active email address](#)
4. The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process
5. Applicants are encouraged to use latest version of [Google Chrome](#) web browser for filling the application form
6. Candidates who belong to [Only OBC-NCL/SC/ST](#) category have to upload a valid certificate for claiming the reservation in the OBC (non-crested) format (the OBC-NCL/SC/ST candidates who are unable to upload the valid Category Certificate [issued after 01 March 2021](#)) due to the COVID-19 pandemic at the time of

Registration for Admission to Master Programmes

Applicant's Full Name (Majors as Institution) *

Applicant's Email (Please use your own email as this will be your ID/MAIL and will be used for all official communication) *

Re-Enter Applicant's Email Address *

Password (Minimum 6 characters) *

Re-Enter Password *

Mobile Number *

Re-Enter Mobile Number *

Applicant's Name

Applicant's Email Address *

Applicant's Last name/initial

Confirm Email Address

Password *

Re-enter Password *

Confirm Password

10 Digit Mobile Number

10 Digit Mobile Number

Submit

Please read and follow the instructions given on the registration page. Also follow other instructions appearing while entering the data.

- ❖ Please make sure you have a valid and active Email Id and mobile no. for the completion of registration process. The OTP for verification will be sent to filled email id only. You have to enter OTP within 15 minutes to complete the process.
- ❖ Enter the OTP in the verification page and click the registration button to complete the registration process.

Your account is created successfully. Please enter the 'Verification Code' sent to your registered email.

Verify Account

Please do not refresh this page
Time remaining to enter the OTP: 14 min 48 sec

Enter the OTP you received on your email [*****]@ceu.ac.in to verify your account.

OTP received on Mail

Submit OTP

- ❖ After that you will be directed to **Registered User Login** page.



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Step-2: Complete profile details

- ❖ Log in at the **Registered User Login** page by using your registered Email ID as user name

- ❖ After log in, you will be directed to Profile detail page, click on **Complete Profile** button

- ❖ By clicking on the **complete profile button**, you will be directed to **profile detail tab**.



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Fill the profile details and click on **save and next** tab to proceed for the **other details** and **upload** tabs, finally click on the **submit profile** button (Be careful! **once you submit the information you can't edit it**) to complete the profile details. Thereafter, you will be directed to **Program selection** page.

Step-3: Program selection

- ❖ After completing the profile details. You will be directed to **Program selection** page.



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- ❖ Click the **program selection** tab, the below page will appear

Central University of Jharkhand Admission 2021

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Programme Selection Personal Details Academic Details NET Equivalent Details Other Details Uploads Review Payments

Select the Programme you want to apply

Programme Level
MASTER (Post Graduation Programmes)

Programme*
M.Tech. (Nanotechnology)

National level Admission Test*
GATE

State Admission Equivalent Admission Test*
None

Home Next

Fill the program details in which you desire to apply and click on **Next** button to fill the academic details

M.Tech. (Nanotechnology)

Programme Selection Personal Details Academic Details Other Details Uploads Review Payments

Qualification Details - X or Equivalent

Class & Year of Passing
Select

Class & Percentage (If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA scale)

Class & Name of the Institution

Class & Board/University

Class & Subject Combination

Home Next

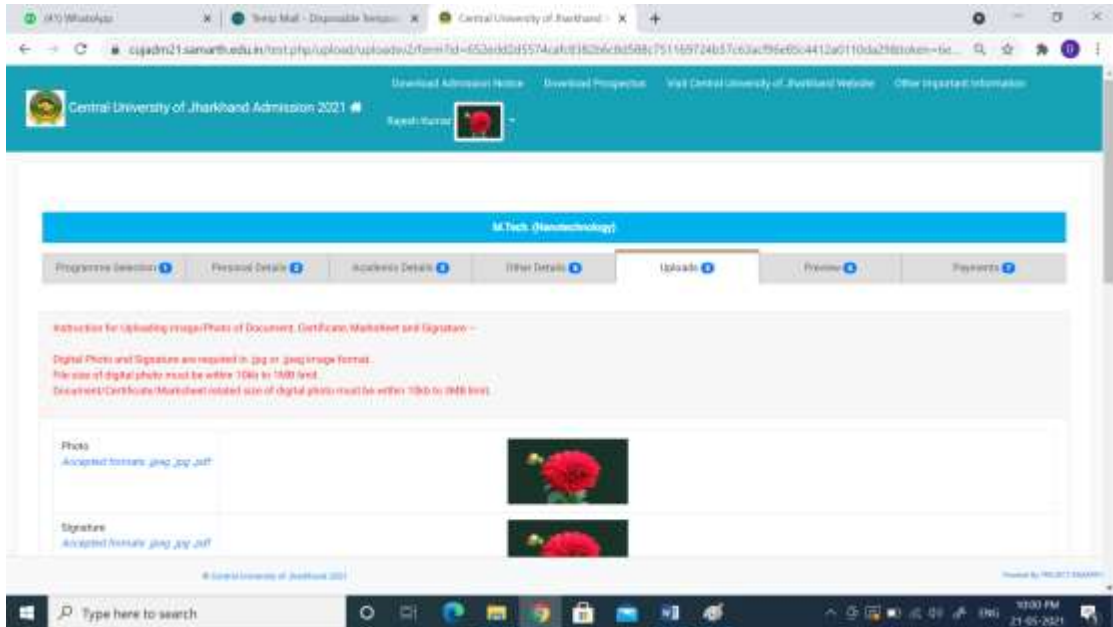


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After completing the academic details click on **save and next** button to upload the documents



- ❖ After uploading the documents click on **PREVIEW** button to review the filled data. If all filled data is correct, then click on the **PAY FEE** button. You will be directed to **PAYMENT gateway** for the registration fee payment for completing the registration process.
- ❖ Wait for fee payment confirmation, don't close or move away from the page before confirmation.